



**FIRST DAY PROTOCOL AND GUIDELINES FOR
MRS. MARTINEZ'S MATH ROOM**



GRADING POLICY

Test 40 %

Quizzes/Notebooks 20 %

Homework 40%

CORRECTIONS/EXTRA CREDIT

Corrections on Homework and Quizzes only (Students will be given one day to get one day to get corrections turned in after it has been graded and returned to them).

Research Paper (at least 3 pages, correct grammar and spelling) on a relevant topic.

Extra Practice Sheets (these can be completed when needed, to help students that have grades in the danger zone.



DISCIPLINE

1st- Verbal Warning

2nd- Written Reprimand

3rd- Exceptions Paper & Parent Called

4th- Principal

This order may change at any time up to the discretion of Mrs. Martinez.

CLASSROOM RULES

Be prepared when you come to class with books, paper, and pencils at all times.

Be on time and in seat ready to learn.

No talking when Mrs. Martinez or fellow classmates are talking.

No name calling, making fun of any classmates or teachers. **BULLYING** will not be tolerated at all.

No throwing of any items ever.

Respect all supplies, materials, and individuals at all times.

NO CELL PHONES per policy. (these will be put in a basket when you walk in)

EXCEPTIONS PAPER

When a student does not meet an expectation in class they will be required to write a paragraph to reflect on the expectation they failed to meet. The paper will count as a daily grade. Failure to complete the paper will result in a zero if it is not turned in by the due date assigned.

- Guidelines:
 - Must Contain a description of the expectation not met, why the student did not meet the expectation, and how the student will resolve the issue.
 - Correct Grammar and Punctuation
 - Parent/ Guardian Signature as well as Student Signature



TUTORIAL POLICY

I conduct tutorials in the morning from 7 a.m. until 7:50 a.m., as well as after school from 3:40 p.m. to as late as 5:00 p.m. I do work with the students and their athletic schedules. This is so that if they have practice right afterschool they can go to practice and then come to math tutorials.

MISSING WORK

Students will be responsible to check both the missed work binder as well as their foldable/notes notebook binder. If they fail to turn in an assignment on the due date on the next day it is a deduction of 20 points and on the third day it is a zero. This is the district policy that will be enforced and followed.

MY CONTACT INFORMATION

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TURNING IN WORK, BELL RINGERS, NOTEBOOKS

- You will put your name, date, assignment on the right corner of your notebook paper
- Homework is turned in when you come into class the next day you will put it on the bookshelf in your grade tray : 6th grade- red, 7th grade- blue, and 8th grade- white
- Bell Ringers for the week will be passed out on Monday's and are due on Friday's
- In our binders we will have tab dividers one for each: bell ringers, vocab, worksheets, homework log and homework assignments, Test
- On days we have homework you will log it and have Mrs. Martinez check that you wrote it down.

SUBMISSION OF ASSIGNMENTS

You will show all work on assignments.

You will provide model representations to your work.

You will also check your work and show where you checked it.